Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE (BAC) OFFICE
Peñaranda Street,Barangay Taft, Surigao City

REQUEST FOR QUOTATION
Mode of Procurement
681-24
☐ **SHOPPING (b)**
■ **NP(Small Value Procurement)**
☐ **NP(Lease of Real Property or Venue)**

Ple ase check whichever is applicable

Company Name

Complete Company Address

PR No.: 2024-11-143,11-1349,11-1355,09-1185,09-1170,07-934,07-932

PhilGEPS Ref No.

To whom it may concern: ***November 22,2024***

Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your qutation duly signed by your official representative not later than, ***November 28, 2024*** *to the address listed above.*

Very truly yours,

ANNA MELISSA M. TALAVERA
BAC Chairperson

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.

BENJIE L. GARAY
Authorized Canvasser

PLEASE QUOTE : **PER ITEM/PER LOT**

SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL *(Indicate Price Offer)*			TECHNICAL PROPOSAL *(Indicate Brand/Model Offer)*	
					UNIT	PRICE	TOTAL	YES	NO
For the official use of BFAR Caraga Region ICT equipment and supplies for the operation of Admin, RFIQU,BAC Secretariat and COA for CY 2024									
1	unit	**DESKTOP COMPUTER SET**	1	47,410.00					
		Storage : 1 TB SSD							
		Processor: 8 cores above ,25M cache, up to 4.90 Ghz processor							
		RAM: 16GB							
		Monitor: 22" FHD (1920 x 1080 resolution)							
		Accessories: keyboard, mouse, mouse pad,headset/speaker							
		OS: Window 11 Home (Activated) Office : MS Office Home and Student (Activated) Warranty: 1 year							
2	unit	**PRINTER**, 3 in 1 (print ,scan ,copy), WIFI All in One Inkjet Tank Printer	2	22,050.00					
3	Unit	**EXTERNAL HARD DRIVE** ,1 TB	4	14,492.00					
4	unit	**PRINTER ,**with scanner ,eco tank all -in-One Multifunction Ink Tank Printer	1	12,000.00					
5	unit	**SCANNER,**specification: automatic feeder, Dimensions and weight 154mm x 152mm x 297mm and 2.5kgs seppd up to 52 ipm ,scan up to A3	1	30,000.00					
6	unit	**COMPUTER DESKTOP AND ACCESSORIES**	1	50,000.00					
		Monitor: 23.8" Full HD monitor with IPS Wideview							
		CPU: 12th Gen 75Hz Core 13;							
		RAM: 1TB HD Windows 11 ,UPS, Mouse,speakers							
		XXXXXXXXXXXNOTHING FOLLOWSXXXXXXXXXXXX	TOTAL	**175,952.00**					

GENERAL CONDITIONS:

1. All entries must be written and legible;
2. Bidders must submit the following documents:
   Shopping(Sec.52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number
   Small Value Procurement (Sec.53.9) Mayor's/Business Permit; ;Prof.License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
   - ✓ Your Company Name
   - ✓ RFQ No.
   - ✓ PR No.
   - ✓ PHILGEPS Reference No.
4. Item/s delivered must have warranties for unit replacements, parts, labor and other services;
5. Price validity shall be for a period of three (3) months
6. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
7. Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment:
9. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.

Date: _____

_____
Printed Name & Signature of Authorized Representattive

_____
Company Tel./Fax/Mobile No.

_____
Company Tax Identification No. (TIN)