Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE (BAC) OFFICE
Peñaranda Street,Barangay Taft, Surigao City

REQUEST FOR QUOTATION
Mode of Procurement
658-24
☐**SHOPPING (b)**
■**NP(Small Value Procurement)**
☐**NP(Lease of Real Property or Venue)**

Ple ase check whichever is applicable

Company Name

Complete Company Address

PR No.: 2024-11-1368
PhilGEPS Ref No.

To whom it may concern: ***November 19,2024***

Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your qutation duly signed by your official representative not later than, ***November 25, 2024*** *to the address listed above.*

Very truly yours,

ANNA MELISSA M. TALAVERA
BAC Chairperson

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.

Authorized Canvasser

PLEASE QUOTE : **PER ITEM/PER LOT**

SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL *(Indicate Price Offer)*			TECHNICAL PROPOSAL *(Indicate Brand/Model Offer)*	
					UNIT	PRICE	TOTAL	YES	NO
For the meals and snacks with venue of the participants and facilitators of the activity									
		Catering Services for the Regional FY 2024 Year-End Physical and Financial Review and Assessment							
		Day 1 (December 17, 2024)							
1	pax	**AM SNACK**,Tuna Sandwich w/ Chips & Bottled Calamansi Juice	55	11,000.00					
2	pax	**LUNCH,**Rice, Classic Beef with String Beans, Glazed Chicken with Garlic, Cream of Mushroom, Fresh Fruits, Mango Tapioca, Softdrinks 8oz	55	24,750.00					
3	pax	**PM SNACK,**Banana Cake, Mango Juice in can 240ml	55	11,000.00					
4	pax	**DINNER,**Rice, Chicken Adobo w/ Pineapple bits, Breaded Fish Fillet w/ dressing, Cucumber Salad with Anchovies, Vegetable Law-oy, Fresh Fruits, Buko Pandan, Softdrinks 8oz	55	24,750.00					
		Day 2 (December 18, 2024)							
5	pax	**AM SNACK**,Chicken Empanada (2pcs/pax) & Fresh Cucumber with Calamansi Juice	55	11,000.00					
6	pax	**LUNCH,**Rice, Chicken Bihon Guisado, Creamy Garlic Chicken, Beef Afritada, Fresh Fruits, Fruit Salad, Softdrinks 8oz	55	24,750.00					
7	pax	**PM SNACK,**Special Biko with Mango & Sikwate/Hot Choco	55	11,000.00					
8	pax	**DINNER**,Rice, Beef with Mushroom, Crab & Corn Soup, Vegetable Spirngroll, Chicken Teriyaki, Fresh Fruits, Graham Float, Softdrinks 8oz	55	24,750.00					
		Day 3 (December 19, 2024)							
9	pax	**AM SNACK,**Egg Sandwich with Chips & Bottled Calamansi Juice	300	60,000.00					
10	pax	**LUNCH,** Rice, Beef Teriyaki, Chicken Curry, Ginataang Langka, Fresh Fruits, Fruit Tapioca, Softdrinks 8oz	300	135,000.00					
11	pax	**PM SNACK,** Special Ensaymada & Four Seasons Juice in can 240ml	300	60,000.00					
12	pax	**DINNER,**Rice, Mixed Steamed Veggies w/ Ginamos & Bagoong, Buttered Chicken, Chicken Aftritada, Fresh Fruits, Fruit Tapioca, Softdrinks 8oz	300	135,000.00					
		XXXXXXXXXXXXNOTHING FOLLOWSXXXXXXXXXXXXX	TOTAL	**533,000.00**					

GENERAL CONDITIONS:

1. All entries must be written and legible;
2. Bidders must submit the following documents:
   Shopping(Sec.52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number
   Small Value Procurement (Sec.53.9) Mayor's/Business Permit; ;Prof.License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
   - ✓ Your Company Name
   - ✓ RFQ No.
   - ✓ PR No.
   - ✓ PHILGEPS Reference No.
4. Item/s delivered must have warranties for unit replacements, parts, labor and other services;
5. Price validity shall be for a period of three (3) months
6. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
7. Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment:
9. Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.

Date: _____

Printed Name & Signature of Authorized Representattive

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)