



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
 Caraga Region
 Peñaranda St., Surigao City, Surigao del Norte
 | caraga@bfar.da.gov.ph | (085) 817 0297 |



Date **November 16, 2024**
 Solicitation No **RFQ-224-2024**
 PRAS No. **2024-11-0057**

"ANNEX A"

Item/Lot No.	Qty	Unit	Purchaser's Specifications	Estimated Project Cost	Bidder's Specifications <i>Specify Brand and model for Goods</i>	Unit Cost	Total Cost
			Token/Souvenirs for the Year-End Meeting and Consultation and Planning Workshop for YR 2025				
	200	piece	2025 NOTEBOOK PLANNER , (100 leaves back to back colored print .size 6 inches x 8 inches ,cover materials; Coatedboard,inside materials: book paper 50lbs white,double loopwire finished,inclusive of layout design)	100,000.00			
			TOTAL	100,000.00			

OFFICE: FishCORE

PURPOSE: To be used for the year-end meeting giveaways (60 pcs), Consultation and Planning Workshop for 2025 (140 pcs)

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within the delivery period from receipt of Purchase Order/Work Order.

The winning bidder MUST SIGN the original copy of Purchase Order/Work Order at _____.

Name and signature of Authorized Representative

Signature over printed name

Date accomplished:

Procurement Officer:

Registered Name of Company:



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Request for Quotation (RFQ)/ Invitation to Quote (ITQ)
REQUEST FOR QUOTATION World Bank (WB) Shopping

Date: November 16, 2024
Solicitation No: RFQ-224-2024
PRAS No.: 2024-11-0057

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods and non-consulting services listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor, or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Office of the BFAR-FishCoRe Procurement/ SBAC Secretariat at the Bureau of Fisheries and Aquatic Resource Caraga Region , Peñaranda Street, Barangay Taft , Surigao City or email at bac.caraga@bfar.da.gov.ph on or before **November 25, 2024 at 05:00PM**. For clarifications , you may contact BFAR-FishCoRe Procurement SBAC at **09306371702**.

Very truly yours,

November 16, 2024

PhilGEPS Posted

Date :

Terms and Conditions:

- Specifications herein provided are the minimum requirements of the BFAR-FishCoRe. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the BFAR-FishCoRe BACs official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- Quotations may be submitted by letter, facsimile, or by electronic means.
- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall not be less than **thirty (30) days**
- Terms of Delivery: Within thirty days (30) days from the date of Conformity
- Place of Delivery: Agusan Del Norte
- Terms of Payment: Within thirty (30) days upon completion of supporting documents
- Liquidated Damages/Penalty: **(1/10) of one percent for everyday of delay shall be imposed.**
- In case of discrepancy between unit cost and total cost, unit cost shall prevail
- Mandatory Requirements for above Ph50,000.00 Estimated Project Cost (EPC):
 - Business/Mayor's Permit
 - BIR Certificate of Registration
 - PhilGEPS Certificate of Registration/Printable PhilGEPS Membership Account
 - Omnibus Sworn Statement

Failure to attach mandatory requirements could be basis for non-compliance/

	Registered Name of Company	:	
Canvasser	Tax Identification No.	:	
	Company Address	:	
	Contact No.	:	
	Name of Authorized Representative:	:	