INVITATION TO BID (ITB)

The Bureau of Fisheries and Aquatic Resources Caraga Region through its Disposal Committee (BFAR Caraga), is inviting all interested bidders to submit sealed proposals for the sale through public auction an"AS IS, WHERE IS" basis, of the following items, in accordance with **COA Circular 89-296 dated January 27, 1989**.

Item #	Unit	Qty	Description	Appraised Value/ (Floor Price)
			Various Unserviceable Appliances and Office Equipment's such as:	
			LOT 2	
	unit	8	Biometric	1,217.17
	unit	2	Photocopier	4,914.11
	unit	14	Laptop	9,525.83
	unit	5	LCD Projector	1,335.72
	unit	2	IPAD 9.7 INCHES	467.24
	unit	30	Printer	8,604.65
	unit	9	Computer Desktop	5,462.76
	unit	36	Laboratory Equipment	105,540.60
	unit	12	Typewriter	3,174.43
	unit	18	Steel Cabinet	1,518.19
	unit	41	Table & chair	9,870.06
	unit	157	Assorted Scrap	15,519.55
			Total Estimated Amount	**167,150.31**

Interested bidders may bid for the **Various Unserviceable Appliances and Office Equipment's LOT 2 1st Failure.**

LOCATION AND INSPECTION

The above various unserviceable appliances and office equipment's may be inspected by the interested bidders assisted by OIC Property Custodian, **Ms. Chona A. Durain** in their respective locations **at the back of the Regional Fisherfolk Training Center** on **October 30, 2024** to **November 5, 2024** except Saturday and Sunday.

DOCUMENTARY REQUIREMENTS

All interested bidders are required to submit a copy of the following documents:

- Fully-accomplished Bid Form (3 copies)
- Company Profile with separate Letter Authorization to Transact (if
- representative)
- Certified true copy of **Mayor's Permit 2024**
- Certified True Copy of **two (2) valid government issued Identification (SSS, GSIS, PRC, Passport, Driver's License, Voter's ID etc.) in case of private person.**
- Certified true copy Certificate of Registration (COR) from the BIR
- Omnibus Sworn Statement
- Photocopy of the latest company's latest Annual Income Tax Return (BIR Frorm 1701) stamped " received by BIR
- Latest notarized Special Power of Attorney (in case the duly authorized company representative is attending the public auction).
- Minimum bond equivalent to ten percent (10%) or more of the bid in the form of cash or manager's check issued by a reputable bank payable to the "BFAR Caraga"

Failure to attach the above attachment subject for disqualification of bids.

SEALING ,DEADLINE OF SUBMISSION OF BIDS AND OPENING OF BIDS

The sealed bid shall be submitted to **Ms. Chona A. Durain, Property Custodian** at the office of the **General Service Unit (GSU)** not later than **8:00 AM on November 5, 2024**. Bids submitted shall be opened **RFIMC Building, 2nd Floor, BAC Secretariat Unit**.

No bid below the Appraised Value/ (Floor Price) Various Unserviceable Appliances and Office Equipment's LOT 2 1st Failure

The BFAR Caraga Disposal Committee shall not be responsible for any tampering of bids that were not sealed .Late bids shall not be accepted.

Bid Offers shall be enclose in a sealed envelope and properly marked as follows:

EDGARDO P.BALAMBAO
Disposal Committee Chairperson
Bureau of Fisheries and Aquatic Resources (BFAR) Caraga Region
Sitio Tawilon, Brgy Ambago, Butuan City

Title : VARIOUS UNSERVICEABLE APPLIANCES AND OFFICE EQUIPMENT'S LOT 2 1st Failure

Submitted by : *(Name of the Bidder)*
(Address of the Business)

"Do Not Open before November 5,2024"

MODIFICATION AND WITHDRAWAL OF BIDS

Award shall be made to the higher bidder; In the case of a tie, the BFAR Caraga Disposal Committee will resort to non-discretionary criteria (toss coin) to determine the winning bidder;

The BFAR Caraga Disposal Committee reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder/s.

PICK UP /HAULING OF THE PROPERTY BY THE WINNING BIDDER

The winning bidder after paying the approved bid price/s with the BFAR Caraga region Cashier, remove/haul the subject unserviceable properties from the premises of this Office within seven (7) working days and shall shoulder all expenses relative thereto.
For any clarifications, you may contact **MS. CHONA A. DURAIN** at **09381136973**

EDGARDO P. BALAMBAO
Chairperson, Disposal Committee

OFFICIAL BID FORM

VARIOUS UNSERVICEABLE APPLIANCES AND OFFICE EQUIPMENT'S LOT 2 1st Failure

Date: _____

EDGARDO P. BALAMBAO
Disposal Committee Chairperson
BFAR Caraga Region

Sir:
In response to your Invitation to Bid(IB) for the **public bidding** and sale of **VARIOUS UNSERVICEABLE APPLIANCES AND OFFICE EQUIPMENT'S LOT 2 1st Failure** located **at the back of the Regional Fisherfolk Training Center**, to be bid at **RFIMC Building, 2nd Floor, BAC Secretariat Unit** hereunder is my bid price:

Item #	Unit	Qty	Description	Appraised Value/ (Floor Price)	Bid Offer
Various Unserviceable Appliances and Office Equipment's such as:					
			LOT 2		
	unit	8	Biometric	1,217.17	
	unit	2	Photocopier	4,914.11	
	unit	14	Laptop	9,525.83	
	unit	5	LCD Projector	1,335.72	
	unit	2	IPAD 9.7 INCHES	467.24	
	unit	30	Printer	8,604.65	
	unit	9	Computer Desktop	5,462.76	
	unit	36	Laboratory Equipment	105,540.60	
	unit	12	Typewriter	3,174.43	
	unit	18	Steel Cabinet	1,518.19	
	unit	41	Table & chair	9,870.06	
	unit	157	Assorted Scrap	15,519.55	
				One Hundred Sixty Seven Thousand One Hundred Fifty Pesos and Thirty One Centavos	
			Total Estimated Amount	**167,150.31**	

I have conducted a physical inspection and have seen the bid items before submitting my bid and I am amenable to all your terms and conditions of bidding and sale.

Enclosed is the require Bid Bond in the amount of Php:

LOT	BID BOND AMOUNT (IN WORDS)
LOT 2	

which is equivalent to ten (10 %) price set by Bureau of Fisheries and Aquatic Resources (BFAR) Caraga Region

I hereby certify that I have carefully read the Invitation to Bids of this disposal and agree to abide by the same.

Very truly yours,

Printed Name and Signature of Bidder

Business Name

Business Address

Email Address

Contact Number