



INVITATION TO BID (ITB)

The Bureau of Fisheries and Aquatic Resources Caraga Region through its Disposal Committee (BFAR Caraga), is inviting all interested bidders to submit sealed proposals for the sale through public auction an“AS IS, WHERE IS” basis, of the following items, in accordance with **COA Circular 89-296 dated January 27, 1989.**

Item #	Unit	Qty	Description	Appraised Value/ (Floor Price)
			Various Unserviceable Appliances and Office Equipment's such as:	
1	unit	54	Airconditioner	34,375.97
2	unit	10	Refrigerator	3,315.85
3	unit	1	Pressure Cooker	321.11
4	unit	5	Television	676.05
5	unit	9	Water Dispenser	890.65
6	unit	8	Electric Fan	198.25
7	unit	9	Computer Desktop	5,462.76
8	unit	60	Monitor	4,186.21
9	unit	48	CPU	6,444.04
10	unit	8	Biometric	1,217.17
11	unit	2	Photocopier	4,914.11
12	unit	14	Laptop	9,525.83
13	unit	5	LCD Projector	1,335.72
14	unit	2	IPAD 9.7 INCHES	467.24
15	unit	30	Printer	8,604.65
16	unit	12	Typewriter	3,174.43
17	unit	36	Laboratory Equipment	105,540.60
18	unit	2	Generator	5,845.72
19	unit	25	Submersible Pump/ring blower	4,507.30
20	unit	18	Steel Cabinet	1,518.19
21	unit	31	Fire Extinguisher	612.94
22	unit	41	Table & chair	9,870.06
23	unit	157	Assorted Scrap	15,519.55
			Total Estimated Amount	228,524.40

Interested bidders shall **bid** for an entire lot of **Various Unserviceable Appliances and Office Equipment's (1st Failure of Bidding)**

LOCATION AND INSPECTION

The above various unserviceable appliances and office equipment's may be inspected by the interested bidders assisted by OIC Property Custodian, **Ms. Chona A. Durain** in their respective locations **at the back of the Regional Fisherfolk**

Training Center on July 22- July 26, 2024, from 8:00 a.m. to 4:30 p.m. except Saturday and Sunday.

DOCUMENTARY REQUIREMENTS

All interested bidders are required to submit a copy of the following documents:

- Fully-accomplished Bid Form (3 copies)
- Company Profile with separate Letter Authorization to Transact (if representative)
- Certified true copy of **Mayor's Permit 2024**
- Certified True Copy of **two (2) valid government issued Identification (SSS, GSIS, PRC, Passport, Voter's ID) in case of private person.**
- Certified true copy Certificate of Registration (COR) from the BIR
- Omnibus Sworn Statement
- Photocopy of the latest company's latest Annual Income Tax Return (BIR Form 1701) stamped "received by BIR"
- Latest notarized Special Power of Attorney (in case the duly authorized company representative is attending the public bidding).
- Minimum bond equivalent to ten percent (10%) or more of the bid in the form of cash or manager's check issued by a reputable bank payable to the "BFAR Caraga"

Failure to attach the above attachment subject for disqualification of bids.

SEALING ,DEADLINE OF SUBMISSION OF BIDS AND OPENING OF BIDS

The sealed bid shall be submitted to **Ms. Chona A. Durain, Property Custodian** at the office of the **General Service Unit(GSU)** not later than **9:00 AM on July 30, 2024**. Bids submitted shall be opened **BFAR Caraga Regional Fisherfolk Training Center, Butuan City**.

No bid below the Appraised Value/ (Floor Price) Various Unserviceable Appliances and Office Equipment's

The BFAR Caraga Disposal Committee shall not be responsible for any tampering of bids that were not sealed .Late bids shall not be accepted.

Bid Offers shall be enclose in a sealed envelope and properly marked as follows:



Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
Caraga Region
Peñaranda St., Surigao City, Surigao del Norte
| caraga@bfar.da.gov.ph | (085) 817 0297 |

EDGARDO P. BALAMBAO

Disposal Committee Chairperson
Bureau of Fisheries and Aquatic Resources (BFAR) Caraga Region
Sitio Tawilon, Brgy Ambago, Butuan City

Title : VARIOUS UNSERVICEABLE APPLIANCES AND OFFICE EQUIPMENT'S (1st Failure of Bidding)

Submitted by : *(Name of the Bidder)*
(Address of the Business)

“Do Not Open before July 30,2024”

MODIFICATION AND WITHDRAWAL OF BIDS


Award shall be made to the higher bidder; In the case of a tie, the BFAR Caraga Disposal Committee will resort to non-discretionary criteria (toss coin) to determine the winning bidder;

The BFAR Caraga Disposal Committee reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder/s.

PICK UP /HAULING OF THE PROPERTY BY THE WINNING BIDDER

The winning bidder after paying the approved bid price/s with the BFAR Caraga region Cashier, remove/haul the subject unserviceable properties from the premises of this Office within seven (7) working days and shall shoulder all expenses relative thereto.

For any clarifications, you may contact **MS. CHONA A. DURAIN** at **09381136973**



EDGARDO P. BALAMBAO
Disposal Committee Chairperson



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OFFICIAL BID FORM

**VARIOUS UNSERVICEABLE APPLIANCES AND OFFICE EQUIPMENT'S
 (1st Failure of Bidding)**

Date: _____

EDGARDO P. BALAMBAO
 Disposal Committee Chairperson
 BFAR Caraga Region

Sir:

In response to your Invitation to Bid (IB) for the **public bidding** and sale of **VARIOUS UNSERVICEABLE APPLIANCES AND OFFICE EQUIPMENT'S** located at the **back of the Regional Fisherfolk Training Center**, to be bid at **BFAR Caraga Regional Fisherfolk Training Center** hereunder is my bid price:

Item #	Unit	Qty	Description	Appraised Value/ (Floor Price)	Bid Offer
			Various Unserviceable Appliances and Office Equipment's such as:		
1	unit	54	Airconditioner	34,375.97	
2	unit	10	Refrigerator	3,315.85	
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23	unit	157	Assorted Scrap	15,519.55		
Total Amount in Figures				228,524.40		
Total Amount in Words		Two Hundred Twenty Eight Thousand Five Hundred Nineteen Pesos and forty centavos			<i>Total Amount in words</i>	

I have conducted a physical inspection and have seen the bid items before submitting my bid and I am amenable to all your terms and conditions of bidding and sale.

Enclosed is the require Bid Bond in the amount of Php _____ which is equivalent to ten (10 %) price set by Bureau of Fisheries and Aquatic Resources (BFAR) Caraga Region

I hereby certify that I have carefully read the Invitation to Bids of this disposal and agree to abide by the same.

Very truly yours,

Printed Name and Signature of Bidder

Business Name

Business Address

Email Address

Contact Number

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