



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**BIDS AND AWARDS COMMITTEE (BAC) OFFICE**  
 Peñaranda Street, Barangay Taft, Surigao City

<b>REQUEST FOR QUOTATION</b>	
<u>Mode of Procurement</u>	
<b>148-24</b>	
<input type="checkbox"/> SHOPPING (b)	
<input checked="" type="checkbox"/> NP (Small Value Procurement)	
<input type="checkbox"/> NP (Lease of Real Property or Venue)	
<u>Please check whichever is applicable</u>	

\_\_\_\_\_  
**Company Name**

**PR No.:** 2024-01-239

**PhilGEPS Ref No.**

\_\_\_\_\_  
**Complete Company Address**

**To whom it may concern:** **March 6, 2024**  
 Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, **March 12, 2024** to the address listed above.

Very truly yours,

**ANNA MELISSA M. TALAVERA**  
 BAC Chairperson

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.

\_\_\_\_\_  
 Authorized Canvasser

PLEASE QUOTE : **PER ITEM/PER LOT** SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)			TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					UNIT	PRICE	TOTAL	YES	NO
<b>For official use of PFO Agusan Del Norte for FY 2024 regular project</b>									
		Catering services for the conduct of Fish 'N Learn/Savings Mobilization Training to fisheries associations engaged in aquaculture							
		Date and Venue to be determined							
		<b>PO 1:</b>							
1	pax	AM Snack	30	3,000.00					
2	pax	Lunch	30	9,000.00					
		<b>PO 2:</b>							
3	pax	AM Snack	30	3,000.00					
4	pax	Lunch	30	9,000.00					
		<b>PO3:</b>							
5	pax	AM Snack	30	3,000.00					
6	pax	Lunch	30	9,000.00					
		<b>PO4:</b>							
7	pax	AM Snack	30	3,000.00					
8	pax	Lunch	30	9,000.00					
		<b>PO5:</b>							
9	pax	AM Snack	30	3,000.00					
10	pax	Lunch	30	9,000.00					
		<b>PO6:</b>							
11	pax	AM Snack	30	3,000.00					

12	pax	Lunch	30	9,000.00				
		<b>PO7:</b>						
13	pax	AM Snack	30	3,000.00				
14	pax	Lunch	30	9,000.00				
		<b>PO8:</b>						
15	pax	AM Snack	30	3,000.00				
16	pax	Lunch	30	9,000.00				
		*****NOTHING FOLLOWS*****						
			<b>TOTAL</b>	<b>96,000.00</b>				

**GENERAL CONDITIONS:**

- All entries must be written and legible;
- Bidders must submit the following documents:  
Shopping (Sec. 52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number  
Small Value Procurement (Sec. 53.9) Mayor's/Business Permit; ;Prof. License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
  - ✓ Your Company Name
  - ✓ RFQ No.
  - ✓ PR No.
  - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

**Date:** \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipt of Notice of Award.*

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**Printed Name & Signature of  
Authorized Representative**

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**Company Tel./Fax/Mobile No.**

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**Company Tax Identification No. (TIN)**