



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE (BAC) OFFICE

REQUEST FOR QUOTATION
 Mode of Procurement
145-24

- SHOPPING (b)
 NP (Small Value Procurement)
 NP (Lease of Real Property or Venue)

Please check whichever is applicable

Company Name

PR No.: 2024-02-503

PhilGEPS Ref No.

Complete Company Address

<p>To whom it may concern: March 05, 2024 Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, March 11, 2024 to the address listed above.</p> <p>Very truly yours, <u>ANNA MELISSA M. TALAVERA</u> BAC Chairperson</p>	<p style="text-align: center;">CANVASSER'S CERTIFICATION</p> <p style="text-align: center;">This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.</p> <p style="text-align: center;"><u>BENJIE L. GARAY</u> Authorized Canvasser</p>
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PLEASE QUOTE : **PER ITEM/PER LOT**

SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)		
					UNIT	PRICE	TOTAL	YES	NO
For official use of NSAP for CY 2024									
1	bottle	Air freshener (Scented, 500ml)	2	420.00					
2	bottle	Alcohol (70% Ethyl, 500ml)	10	1,260.00					
3	Box	Ballpen (Black, 0.5mm, 50 pcs/box)	9	1,800.00					
4	Reams	Bondpaper (A4size,GSM 80,Substance 20)	100	24,500.00					
5	Reams	Bondpaper (Legal,8.5x13",Multi-purpose,70GSM,)	100	22,500.00					
6	piece	Boots (rubber, black color)	5	3,750.00					
7	piece	Broom (soft tambu, lanut)	3	450.00					
8	Unit	Calculator (12 digits, non-scientific, MX-12B)	13	4,810.00					
9	piece	Coffee Mug (White, 150ml)	12	960.00					
10	piece	Cork board (60x90cm with frame)	1	840.00					
11	piece	Correction Tape (5mm, 10m)	65	1,300.00					
12	Unit	Customized Calliper (Stainless, 60cm long)	8	6,000.00					
13	piece	Décor frame glass (fish drawing) size	1	1,500.00					
14	Set	Dinner Plates (Glass, 12pcs/set)	1	1,400.00					
15	piece	Dishwashing Liquid (antibacterial,250ml)	6	390.00					
16	piece	Dishwashing Sponge	4	200.00					
17	bottle	Disinfectant spray	2	690.00					
18	piece	Envelope (Brown, Long)	112	560.00					
19	piece	Envelope (Expanding,Long,Brown)	107	2,140.00					
20	Unit	Extension wire (10mtrs; Universal Outlet)	1	500.00					
21	piece	Flower vase	2	1,000.00					
22	Dozen	Fork (Stainless, 12pcs/set)	1	360.00					
23	piece	Highlighter Pen/Marker (Flourescent, Neon Colors)	10	200.00					
24	bottle	Ink Refill (for Permanent Marker, Black)	1	70.00					
25	Pack	Laminating Film (Legal Size 8.5x13", 250micron, 100pcs/pack)	1	1,575.00					
26	piece	Led Bulb (12 watts)	4	1,380.00					
27	piece	Logbook 7x11 inches (300 leaves)	40	4,000.00					
28	Pad	Note Pad (3"x3", Assorted color, 100 sheets/pad)	32	1,120.00					
29	piece	Notebook (Composition, 48GSM, 148mmx200mm, 80 Leaves)	20	1,000.00					
30	piece	Notebook (Hard bound, A5 Size:148mm x 210mm, 80GSM, 120Leaves)	6	1,260.00					
31	Gallon	Paint (Latex; Brown Sugar)	3	5,400.00					
32	Box	Pencil (Woodcased, eraser tip, No.2, 12pcs/box)	5	325.00					
33	piece	Plastic flower	1	500.00					
34	piece	Plywood 3/4 marine	8	11,200.00					
35	piece	Raincoat (whole body)	10	5,000.00					
36	piece	Sign Pen Refill (Black, 0.3mm)	30	750.00					
37	piece	Sign Pen Refill (Black, 0.5mm)	30	900.00					
38	piece	Spiral wrapping band (10mtrs) 28mm hole	3	390.00					
39	Dozen	Spoon (Stainless, 12pcs/set)	1	360.00					

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)			TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					UNIT	PRICE	TOTAL	YES	NO
40	piece	Stamp Pad (Medium, Blue)	1	60.00					
41	bottle	Stamp Pad Ink Refill (Blue, 30ml)	2	80.00					
42	Unit	Stapler no.35 with staple remover (Heavy Duty)	2	290.00					
43	Box	Staples (No.35-5m)	5	200.00					
44	Pack	Sticker Paper (A4 8.25x11.75", 90gsm, Glossy Photo, 50Sheets)	2	140.00					
45	Roll	Tape (double-sided, double adhesive, 1 inch, 10m/roll)	5	150.00					
46	Roll	Tape (Masking, 2inch, 50M/roll)	10	400.00					
47	Roll	Tape (Masking, 1inch, 25mm, 50m/roll)	10	690.00					
48	piece	Tape (Packaging, 2inch, brown)	10	550.00					
49	Set	Teaspoon (Stainless, 12pcs/set)	1.00	240.00					
50	Pack	Tissue Paper (3ply, 100%, 12rolls/pack)	3.00	945.00					
51	Pack	Vellum Board (8.25x11.75", 180gsm, 20sheets)	5	300.00					
52	Pack	Vellum Board (8.25x11.75", 220gsm, 20sheets)	5	300.00					
53	Unit	Weighing scale (Cap.10kgs, 50g Graduation)	23	43,700.00					
54	Unit	Weighing Scale (Cap: 1kgs) grammer	18	9,810.00					
		TOTAL		170,615.00					

GENERAL CONDITIONS:

- All entries must be written and legible;
- Bidders must submit the following documents:
Shopping (Sec.52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number
Small Value Procurement (Sec.53.9) Mayor's/Business Permit; ;Prof.License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 - ✓ Your Company Name
 - ✓ RFQ No.
 - ✓ PR No.
 - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.

**Printed Name & Signature of
Authorized Representative**

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)