



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**BIDS AND AWARDS COMMITTEE (BAC) OFFICE**  
 Peñaranda Street, Barangay Taft, Surigao City

<b>REQUEST FOR QUOTATION</b> <u>Mode of Procurement</u> <b>137-24</b>
<input type="checkbox"/> SHOPPING (b) <input checked="" type="checkbox"/> NP ( Small Value Procurement) <input type="checkbox"/> NP (Lease of Real Property or Venue)
<u>Ple ase check whichever is applicable</u>

**Company Name**

**PR No.:** 2024-01-418

**PhilGEPS Ref No.**

**Complete Company Address**

<p><b>To whom it may concern:</b> <span style="float: right;"><b>March 12,2024</b></span>          Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, <b>March 18,2024</b> to the address listed above.</p> <p style="text-align: center;"><b>Very truly yours,</b></p> <p style="text-align: center;"><b><u>ANNA MELISSA M. TALAVERA</u></b>          BAC Chairperson</p>	<p style="text-align: center;"><b><u>CANVASSER'S CERTIFICATION</u></b></p> <p style="text-align: center;"><i>This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.</i></p> <p style="text-align: center;"><b><u>TRISTAN T. CASTAÑO</u></b>          Authorized Canvasser</p>
---	--

PLEASE QUOTE : **PER ITEM/PER LOT**

SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					UNIT	PRICE	TOTAL	YES
<b>Catering Services for the Consultation-Workshop on Fisheries Development Projects and Implementation of Surigao del Sur</b>								
		Catering Services re: Consultation-Workshop on Fisheries Development Projects and Implementation of Surigao del Suron March 2024 (date to be determined) at ( venue to be determined)						
1	pax	AM Snack	55	6,600.00				
2	pax	Lunch	55	19,250.00				
3	pax	PM Snack	55	6,600.00				
4	pax	Dinner	55	19,250.00				
		*****NOTHING FOLLOWS*****						
			<b>TOTAL</b>	<b>51,700.00</b>				

**GENERAL CONDITIONS:**

- All entries must be written and legible;
- Bidders must submit the following documents:  
Shopping (Sec.52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number  
Small Value Procurement (Sec.53.9) Mayor's/Business Permit; ;Prof.License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
  - ✓ Your Company Name
  - ✓ RFQ No.
  - ✓ PR No.
  - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

**Date:** \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipt of Notice of Award.*

---

**Printed Name & Signature of Authorized Representative**

---

**Company Tel./Fax/Mobile No.**

---

**Company Tax Identification No. (TIN)**