



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE (BAC) OFFICE

REQUEST FOR QUOTATION	
Mode of Procurement	
91-24	
<input type="checkbox"/> SHOPPING (b)	
<input checked="" type="checkbox"/> NP (Small Value Procurement)	
<input type="checkbox"/> NP (Lease of Real Property or Venue)	
Please check whichever is applicable	

Company Name

PR No.: 2024-01-349
 PhilGEPS Ref No.

Complete Company Address

To whom it may concern: **February 14, 2024**
 Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, **February 20, 2024** to the address listed above.

Very truly yours,

ANNA MELISSA M. TALAVERA
 BAC Chairperson

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.

CHELOW S. PAIRAT
 Authorized Canvasser

PLEASE QUOTE : **PER ITEM/PER LOT** SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)			TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					UNIT	PRICE	TOTAL	YES	NO
For payment of catering services on meals on March 6,7 and 8 ,2024									
		Activity : Aquaculture Based Financial Management Training							
		First Batch (March 6,2024)							
1	pax	Breakfast	36	5,400.00					
2	pax	AM Snack	36	2,700.00					
3	pax	Lunch	36	10,800.00					
4	pax	PM Snack	36	2,700.00					
		Second Batch (March 7,2024)							
5	pax	Breakfast	35	5,250.00					
6	pax	AM Snack	35	2,625.00					
7	pax	Lunch	35	10,500.00					
8	pax	PM Snack	35	2,625.00					
		Second Batch (March 8,2024)							
9	pax	Breakfast	36	5,400.00					
10	pax	AM Snack	36	2,700.00					
11	pax	Lunch	36	10,800.00					
12	pax	PM Snack	36	2,700.00					
		*****NOTHING FOLLOWS*****							
		TOTAL		64,200.00					

GENERAL CONDITIONS:

- All entries must be written and legible;
- Bidders must submit the following documents:
Shopping (Sec. 52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number
Small Value Procurement (Sec. 53.9) Mayor's/Business Permit; ;Prof. License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 - ✓ Your Company Name
 - ✓ RFQ No.
 - ✓ PR No.
 - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.

Printed Name & Signature of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)