



Republic of the Philippines
Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE (BAC) OFFICE

REQUEST FOR QUOTATION

Mode of Procurement

85-24

☐ SHOPPING (b)

☒ NP (Small Value Procurement)

☐ NP (Lease of Real Property or Venue)

Please check whichever is applicable

Company Name

PR No.: 2024-01-293

PhilGEPS Ref No.

Complete Company Address

To whom it may concern:

February 7, 2024

Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, **February 13, 2024**, to the address listed above.

Very truly yours,

ANNA MELISSA M. TALAVERA

BAC Chairperson

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.

CHELOW S. PAIRAT

Authorized Canvasser

PLEASE QUOTE : **PER ITEM/PER LOT**

SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

PLEASE QUOTE : PER ITEM/PER LOT					SOP FILING CONTRACTOR/CONSULTANT DISBURSEMENT				
NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)		
					UNIT	PRICE	TOTAL	YES	NO

For payment of catering services on February 20-21, 2024 at Talacogon, Agusan Del Sur

		Activity : 1st Batch Fisheries Law Enforcement Training for Bantay Danao Volunteers							
		DAY 1 (February 20, 2024)							
1		Breakfast	33	4,950.00					
2		AM Snack	33	3,300.00					
3		Lunch	33	9,900.00					
4		PM Snack	33	3,300.00					
5		Dinner	33	9,900.00					
		DAY 2 (February 21, 2024)							
6		Breakfast	33	4,950.00					
7		AM Snack	33	3,300.00					
8		Lunch	33	9,900.00					
9		PM Snack	33	3,300.00					
		*****NOTHING FOLLOWS*****							
			TOTAL	52,800.00					

GENERAL CONDITIONS:

- All entries must be written and legible;
- Bidders must submit the following documents:
Shopping (Sec. 52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number
Small Value Procurement (Sec. 53.9) Mayor's/Business Permit; ; Prof. License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 - ✓ Your Company Name
 - ✓ RFQ No.
 - ✓ PR No.
 - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.

**Printed Name & Signature of
Authorized Representative**

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)