



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**BIDS AND AWARDS COMMITTEE (BAC) OFFICE**

<b>REQUEST FOR QUOTATION</b> <u>Mode of Procurement</u> <b>125-24</b>
<input type="checkbox"/> SHOPPING (b) <input checked="" type="checkbox"/> NP (Small Value Procurement) <input type="checkbox"/> NP (Lease of Real Property or Venue)
<u>Please check whichever is applicable</u>

\_\_\_\_\_  
**Company Name**

PR No.: 2024-01-232

PhilGEPS Ref No.

\_\_\_\_\_  
**Complete Company Address**

**To whom it may concern:** **February 22, 2024**  
 Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, **February 29, 2024**, to the address listed above.

*Very truly yours,*

**ANNA MELISSA M. TALAVERA**  
 BAC Chairperson

**CANVASSER'S CERTIFICATION**

*This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.*

\_\_\_\_\_  
 Authorized Canvasser

PLEASE QUOTE : <b>PER ITEM/PER LOT</b>					SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX				
NO.	UNIT	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)			TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					UNIT	PRICE	TOTAL	YES	NO

<b>Catering Services re : Gender Sensitivity Training @ Regional Fisherfolk Training Center, Masao ,Butuan City 2024</b>									
		<b>DAY 1</b>							
1		AM Snack	50	7,500.00					
2		Lunch	50	15,000.00					
3		PM Snack	50	7,500.00					
4		Dinner	50	15,000.00					
		<b>DAY 2</b>							
5		Breakfast	50	12,500.00					
6		AM Snack	50	7,500.00					
7		Lunch	50	15,000.00					
8		PM Snack	50	7,500.00					
		*****NOTHING FOLLOWS*****							
			<b>TOTAL</b>	<b>87,500.00</b>					

**GENERAL CONDITIONS:**

- All entries must be written and legible;
- Bidders must submit the following documents:  
Shopping (Sec. 52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number  
Small Value Procurement (Sec. 53.9) Mayor's/Business Permit; ;Prof. License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
  - ✓ Your Company Name
  - ✓ RFQ No.
  - ✓ PR No.
  - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

**Date:** \_\_\_\_\_

*After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipt of Notice of Award.*

\_\_\_\_\_  
**Printed Name & Signature of Authorized Representative**

\_\_\_\_\_  
**Company Tel./Fax/Mobile No.**

\_\_\_\_\_  
**Company Tax Identification No. (TIN)**