



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**BIDS AND AWARDS COMMITTEE (BAC) OFFICE**  
 Peñaranda Street, Barangay Taft, Surigao City

**REQUEST FOR QUOTATION**  
 Mode of Procurement  
**614-23**

SHOPPING (b)  
 NP (Small Value Procurement)  
 NP (Lease of Real Property or Venue)

Please check whichever is applicable

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Complete Company Address**

PR No.: 2023-11-1310  
 PhilGEPS Ref No.

<p><b>To whom it may concern:</b> <span style="float: right;"><b>December 21, 2023</b></span></p> <p>Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, <b>December 27, 2023</b> to the address listed above.</p> <p style="text-align: center;"><i>Very truly yours,</i></p> <p style="text-align: center;"><b><u>ANNA MELISSA M. TALAVERA</u></b>        BAC Chairperson</p>	<p style="text-align: center;"><b><u>CANVASSER'S CERTIFICATION</u></b></p> <p style="text-align: center;"><i>This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.</i></p> <p style="text-align: center;"><b><u>CECILE C. BAG-AO</u></b>        Authorized Canvasser</p>
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PLEASE QUOTE : PER ITEM/PER LOT					SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX				
NO.	Unit	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)			TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
					UNIT	PRICE	TOTAL	YES	NO
<b>For official use of Fisheries Integrated Laboratory Section</b>									
		<b>Title: Harmful Algal Bloom Monitoring Test Kits</b>							
	kit	ELISA Saxitoxin Test Kit (96 Wells)	5	255,500.00					
		*****NOTHING FOLLOWS*****							
		<b>TOTAL</b>		<b>255,500.00</b>					

<p style="text-align: center;"><b><u>GENERAL CONDITIONS:</u></b></p> <ol style="list-style-type: none"> <li>1. All entries must be written and legible;</li> <li>2. Bidders must submit the following documents:  <u>Shopping (Sec. 52.1(b))</u> Mayor's/Business Permit; PhilGEPS Registration Number  <u>Small Value Procurement (Sec. 53.9)</u> Mayor's/Business Permit; Prof. License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement</li> <li>3. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:           <ul style="list-style-type: none"> <li>✓ Your Company Name</li> <li>✓ RFQ No.</li> <li>✓ PR No.</li> <li>✓ PHILGEPS Reference No.</li> </ul> </li> <li>4. Item/s delivered must have warranties for unit replacements, parts, labor and other services;</li> <li>5. Price validity shall be for a period of three (3) months</li> <li>6. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)</li> <li>7. Delivery Period must be at least within <u>thirty (30)</u> calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);</li> <li>8. Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;</li> <li>9. Failure to comply with these conditions shall mean disqualification of your bid proposal.</li> </ol>	<p style="text-align: center;"><b><u>SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION</u></b></p> <p><b>Date:</b> _____</p> <p style="text-align: center;"><i>After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.</i></p> <hr/> <p style="text-align: center;"><b>Printed Name &amp; Signature of Authorized Representative</b></p> <hr/> <p style="text-align: center;"><b>Company Tel./Fax/Mobile No.</b></p> <hr/> <p style="text-align: center;"><b>Company Tax Identification No. (TIN)</b></p>
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