



Republic of the Philippines
 Department of Agriculture
BUREAU OF FISHERIES AND AQUATIC RESOURCES
BIDS AND AWARDS COMMITTEE (BAC) OFFICE
 Peñaranda Street,Barangay Taft, Surigao City

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| REQUEST FOR QUOTATION Mode of Procurement 455-23 |
| <input type="checkbox"/> SHOPPING (b) <input checked="" type="checkbox"/> NP(Small Value Procurement) <input type="checkbox"/> NP(Lease of Real Property or Venue) |
| Please check whichever is applicable |

Company Name

PR No.: 2023-08-1005

Complete Company Address

PhilGEPS Ref No.

| | |
|--|---|
| <p>To whom it may concern: Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, August 29,2023 to the address listed above.</p> <p style="text-align: right;">August 23,2023</p> <p style="text-align: center;">Very truly yours, ANNA MELISSA M. TALAVERA BAC Chairperson</p> | <p style="text-align: center;">CANVASSER'S CERTIFICATION</p> <p style="text-align: center;">This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.</p> <p style="text-align: center;">_____ Authorized Canvasser</p> |
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| NO. | ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS) | QTY | UNIT | APPROVED BUDGET OF CONTRACT (ABC) | SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX | | | | |
|-----|--|-----|------|-----------------------------------|--|-------|-------|--|----|
| | | | | | FINANCIAL PROPOSAL (Indicate Price Offer) | | | TECHNICAL PROPOSAL (Indicate Brand/Model Offer) | |
| | | | | | UNIT | PRICE | TOTAL | YES | NO |

| | | | | | | | | | |
|---|---|----|-----|------------------|--|--|--|--|--|
| PLEASE QUOTE : PER ITEM/PER LOT | | | | | | | | | |
| BFAR Caraga FY 2024 Budget Execution Documents and Project Procurement Management Plan (PPMP) Preparation Workshop | | | | | | | | | |
| | Catering Services for the BFAR Caraga FY 2024 Budget Execution Documents and Project Procurement Management Plan (PPMP) Preperation Workshop on September 5-6 ,2023 at Butuan City | | | | | | | | |
| 1 | AM SNACK | 40 | pax | 4,800.00 | | | | | |
| 2 | LUNCH | 40 | pax | 12,800.00 | | | | | |
| 3 | PM SNACK | 40 | pax | 4,800.00 | | | | | |
| 4 | DINNER | 40 | pax | 12,800.00 | | | | | |
| | DAY 2 | | | | | | | | |
| 6 | AM SNACK | 40 | pax | 4,800.00 | | | | | |
| 7 | LUNCH | 40 | pax | 12,800.00 | | | | | |
| 8 | PM SNACK | 40 | pax | 4,800.00 | | | | | |
| | *****NOTHING FOLLOWS***** | | | | | | | | |
| | TOTAL | | | 57,600.00 | | | | | |

GENERAL CONDITIONS:

- All entries must be written and legible;
- Bidders must submit the following documents:
Shopping(Sec.52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number Small Value Procurement (Sec.53.9) Mayor's/Business Permit; ;Prof.License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra); Income/Business Tax Return; Omnibus Sworn Statement
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 - ✓ Your Company Name
 - ✓ RFQ No.
 - ✓ PR No.
 - ✓ PHILGEPS Reference No.
- Item/s delivered must have warranties for unit replacements, parts, labor and other services;
- Price validity shall be for a period of three (3) months
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
- Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
- Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/ we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipt of Notice of Award.

Printed Name & Signature of Authorized Representative

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)