



Republic of the Philippines  
 Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**BIDS AND AWARDS COMMITTEE (BAC) OFFICE**  
 Peñaranda Street, Barangay Taft, Surigao City

<b>REQUEST FOR QUOTATION</b>	
Mode of Procurement	
<b>435-23</b>	
<input type="checkbox"/> SHOPPING (b)	
<input checked="" type="checkbox"/> NP (Small Value Procurement)	
<input type="checkbox"/> NP (Lease of Real Property or Venue)	
Please check whichever is applicable	

\_\_\_\_\_  
**Company Name**

PR No.: 2023-07-970

PhilGEPS Ref No.

\_\_\_\_\_  
**Complete Company Address**

<p><b>To whom it may concern:</b> <span style="float: right;"><b>August 2, 2023</b></span></p> <p>Please quote your lowest price/s on the lot or item/s listed below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than, <b>August 8, 2023</b> to the address listed above.</p> <p style="text-align: center;"><i>Very truly yours,</i></p> <p style="text-align: center;"><b><u>ANNA MELISSA M. TALAVERA</u></b> BAC Chairperson</p>	<p style="text-align: center;"><b><u>CANVASSER'S CERTIFICATION</u></b></p> <p style="text-align: center;"><i>This is to certify that I have full knowledge, authority and responsibility in distributing and/or guidelines in securing prices for the Bureau of Fisheries and Aquatic Resources.</i></p> <p style="text-align: center;"><b><u>TRISTAN T. CASTAÑO</u></b> Authorized Canvasser</p>
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PLEASE QUOTE : PER ITEM/PER LOT

SUPPLIER/CONTRACTOR/CONSULTANT DISPOSAL BOX

NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY	UNIT	APPROVED BUDGET OF CONTRACT (ABC)	FINANCIAL PROPOSAL (Indicate Price Offer)			TECHNICAL PROPOSAL (Indicate Brand/Model/Off)	
					UNIT	PRICE	TOTAL	YES	NO
<b>BFAR Caraga Regional Management Committee Meeting on August 2023 (date and venue to be determined)</b>									
	<b>Catering Services for the BFAR Caraga Regional Management Committee Meeting on August 2023</b>								
	<b>DAY 1</b>								
1	AM Snack	45	pax	5,400.00					
2	Lunch	45	pax	14,400.00					
3	PM Snack	45	pax	5,400.00					
4	Dinner	45	pax	14,400.00					
	<b>DAY 2</b>								
5	Breakfast	45	pax	9,900.00					
6	AM Snack	45	pax	5,400.00					
7	Lunch	45	pax	14,400.00					
	*****NOTHING FOLLOWS*****								
	<b>TOTAL</b>			<b>69,300.00</b>					

- GENERAL CONDITIONS:**
- All entries must be written and legible;
  - Bidders must submit the following documents:  
 - Shopping (Sec. 52.1(b)) Mayor's/Business Permit; PhilGEPS Registration Number  
 - Small Value Procurement (Sec. 53.9) Mayor's/Business Permit; ;Prof. License/CV (consulting services); PhilGEPS Registration Number, PCAB License (Infra);  
 Income/Business Tax Return; Omnibus Sworn Statement
  - Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
    - ✓ Your Company Name
    - ✓ RFQ No.
    - ✓ PR No.
    - ✓ PHILGEPS Reference No.
  - Item/s delivered must have warranties for unit replacements, parts, labor and other services;
  - Price validity shall be for a period of three (3) months
  - Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC)
  - Delivery Period must be at least within thirty (30) calendar days upon receipt of the Purchase Order (Indicate days of delivery in the Bidder's Certification Box);
  - Transactions with BFAR shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
  - Failure to comply with these conditions shall mean disqualification of your bid proposal.

**SUPPLIER/CONTRACTOR/CONSULTANT'S CERTIFICATION**

Date: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/we quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipt of Notice of Award.

\_\_\_\_\_  
**Printed Name & Signature of Authorized Representative**

\_\_\_\_\_  
**Company Tel./Fax/Mobile No.**

\_\_\_\_\_  
**Company Tax Identification No. (TIN)**