



## INVITATION TO BID:

### Bid Reference No. 014-2023

#### Procurement of Office Supplies for the operation and training of different offices (Provinces, Stations and Divisions) of BFAR Caraga CY 2023

1. The Bureau of Fisheries and Aquatic Resources Region XIII (BFAR XIII), through the Government Appropriations FY 2023 intends to apply the sum of **One Million One Hundred Seventy-five Thousand Two Hundred Forty-eight Pesos and 40/100 centavos Only (₱1,175,248.40)** being the Approved Budget for the Contract (ABC) to payments under the contract for the Project, **“Procurement of Office Supplies for the operation and training of different offices (Provinces, Stations and Divisions) of BFAR Caraga CY 2023”**. Bids received in excess of the ABC shall be automatically rejected at bid opening.

P.R. No	Lot No.	Description	Approved Budget for the Contract (ABC) (Php)	Price of Bid Docs (Php)
2023-07-924	1	Procurement of Office Supplies for the operation and training of different offices (Provinces, Stations and Divisions) of BFAR Caraga CY 2023	1,175,248.40	5,000.00

2. The BFAR XIII now invites bids for Goods indicated above. Delivery of the Goods is required within **30 calendar days**. Bidders should have completed, within **5 years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instruction to Bidders.

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the “Government Procurement Reform Act”.

Bidding is restricted to Filipino citizen/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from BFAR XIII – Bids and Awards Committee (BAC) Secretariat and inspect the Bidding Documents at the address given below during office hours from **8:00 a.m. to 5:00 p.m.**

5. A complete set of Bidding Documents may be acquired by interested Bidders on **August 16, 2023 – September 5, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount stated above. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF FISHERIES AND AQUATIC RESOURCES**  
**Caraga Region**

Peñaranda St., Surigao City, Surigao del Norte  
| [caraga@bfar.da.gov.ph](mailto:caraga@bfar.da.gov.ph) | (085) 817 0297 |

6. The Bureau of Fisheries and Aquatic Resources (BFAR) XIII will hold a Pre-Bid Conference on **August 24, 2023 ; 10:30am** and/or through video conferencing, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through i) manual submission at the office Address indicated below, (ii) online or electronic submission as indicated below, or (iii) both} on Or before **September 5, 2023; 11:00am**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **September 5, 2023; 11:00am** at **BFAR Caraga Regional Fisherfolk Training Center, Butuan City** and/or via “Google Meet” application. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.
10. Bidders are advised to submit their bids in accordance with the BFAR XIII BAC procedure for online bidding as well as for the printed as provided under ITB Clause 10 and Clause 11.
11. The Bureau of Fisheries and Aquatic Resources (BFAR) XIII reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**BFAR XIII - BAC Secretariat**  
**Sitio Tawilon, Brgy. Ambago, Butuan City**  
**Mobile # : 09094817511/09383105169**  
**E-mail address: [bfar13\\_bac@gmail.com](mailto:bfar13_bac@gmail.com)**

13. You may visit the following websites:

For downloading of Bidding Documents: [caraga.bfar.da.gov.ph](http://caraga.bfar.da.gov.ph)

For online bid submission: [<https://caraga.bfar.da.gov.ph/>]

Issued this **17<sup>th</sup>** day of August, 2023.

  
**ANNA MELISSA TALAVERA, DPA**  
BAC Chairperson